

Little Secrets BAKEHOUSE

Credit Application Form

Business Details			
Company Name		ABN	
Trading Name		Start Date	
Registered Address			
		State/ Postcode	
Delivery Address			
		State/ Postcode	
Director		Direct Phone	
Email		Mobile	
Director		Direct Phone	
Email		Mobile	
Type of Business	<input type="checkbox"/> Sole Trader	<input type="checkbox"/> Partnership	<input type="checkbox"/> Company <input type="checkbox"/> Other
Store Contact Name		Direct Phone	
Email		Mobile	

Trading Terms- All accounts are strictly 7 days from Invoice			
Account Contact		Direct Phone	
Email		Mobile	
Little Secrets Bakehouse accept payments via EFT, please ensure you reference your invoice number or statement number at time of processing.			
Account Name	Little Secrets Bakehouse Pty Ltd	BSB	112-879
Account #	441 625 364		

Business Trade References			
Company Name			
Contact Name		Direct Phone	
Email		Mobile	
Average Monthly Purchase		Trading Period	
Company Name			
Contact Name		Direct Phone	
Email		Mobile	
Average Monthly Purchase		Trading Period	
Company Name			
Contact Name		Direct Phone	
Email		Mobile	
Average Monthly Purchase		Trading Period	

Little Secrets BAKEHOUSE

Terms and Conditions

General Information

Thank you for sharing in our little secrets. We trust you will love our products as much as we love supplying them. Please note that our office hours are Monday to Friday 8.00am-4.00pm.

Ordering and Deliveries

Our minimum order is \$60.00 + GST per delivery. Orders can be placed directly online via our website www.littlesecretsbakehouse.com.au or you can call us direct on 02 8094 9249 or by emailing sales@littlesecretsbakehouse.com.au. All orders must be placed no later than 2pm for delivery the following day. Orders for a Monday delivery must be placed on Friday by 2pm. We do not deliver Saturdays or Sundays. Any orders received after 2pm will automatically be delivered on the next available delivery day. A standing order of your choice is available to ensure regular deliveries are scheduled without the need of reordering. Please contact us to place a standing order.

Please be aware our deliveries are made by a third-party carrier and delivery times cannot be guaranteed. We aim to have your deliveries to you as early as possible on the day required, however if the order is needed for an early morning function, we encourage you to place the order for delivery on the prior day.

Claims and Credits

For any request for credits, we ask that we be notified within 48 hours of the delivery. This will allow us to investigate any issues and ensure they are resolved promptly. Where possible and applicable please provide a photo image of any concerns. Any requests made beyond 48 hours may not be granted.

Products, Packaging and Prices

All our products are hand crafted, deposited and piped by our dedicated and professional team of bakers. As these are delicately handmade some product weights may vary slightly.

We are dedicated to streamlining processes in order to maintain prices, keeping our range competitively priced in the market place, which allows our customers the reward of greater margins. As some commodity prices increase without notice we may need to pass part of those increases on without notice.

All our products are sold in multiple of 6's. Any orders placed outside of our sell units will automatically be rounded up.

Payments

Little Secrets Bakehouse accept payments by EFT, when making payment please ensure you reference your invoice number or statement number. Payments can be processed at time of ordering directly online via www.littlesecretsbakehouse.com.au.

Our banking details: Account Name: Little Secrets Bakehouse Pty Ltd BSB: 112-879 Account Number: 441 625 364

For non-account holders we request prepayment on all orders with proof of payment to be emailed to sales@littlesecretsbakehouse.com.au

All 7-day accounts- payments must be received 7 days from date of invoice. If payment is not received by the due date, we reserve the right to suspend supply and your trading terms may be impacted.

Accounts that remain unpaid beyond 14 days will automatically be placed on hold until payment has been received in full. Any accounts which remain in arrears will be transferred to a debt recovery agency and Little Secrets Bakehouse will not be liable for any costs incurred.

We kindly ask that you communicate any concerns with us so we can assist in the support of your business.

Little Secrets BAKEHOUSE

Terms and Conditions Continued

Change of Business Ownership/ Company Structure

Little secrets bakehouse must be informed in writing of any changes to the ownership of your business or company structure at least 7 days prior to the change date. Failure to do so will not terminate your account and you will remain liable for any invoices generated. Please ensure you email sales@littlesecretsbakehouse.com.au

I _____ on behalf of (Business Name) _____ being authorised to apply for credit do agree to the terms set out in this application.

By submitting this application form you authorise Little Secrets Bakehouse Pty Ltd to make enquiries into the banking and business trade references supplied.

Full Name (Please Print)

Full Name (Please Print)

Signature

Signature

Date

Date

Please return completed form to sales@littlesecretsbakehouse.com.au

Little Secrets Bakehouse Office Use Only			
Approved By			
Customer ID		Run Number / Drop Number	
Special Delivery Instructions			
Comments			